## Sri Bardai Brahmin Samaj (Leicester) UK www.bardaionline.com

## **Image Capture Policy**

The policy of the Samaj is that the rights of its trustees, volunteers and members to the Samaj, or non-members, should not be jeopardised by any Samaj activity. The Samaj further recognises its responsibilities towards children and young people.

Images may be captured during events/activities organised and hosted by the Samaj using film photography, digital photography, video or other medium and may be used on the Samaj Website, Newsletters and/or other publicity material (such as flyers). The Samaj acknowledges its responsibilities in capturing images by photography or other means under the provisions of the following legislation.

The Protection of Children Act 1978: The Samaj recognises that it is a criminal offence to take, permit to be taken, distribute, have in one's possession or publish indecent photographs (including films and other imagery) of children.

The Human Rights Act 1998: The Samaj recognises an individual's rights to privacy as protected by this Act.

The Data Protection Act 1998: The Samaj undertakes to inform all those whose images may be recorded (or their parents/guardians if under 18 years of age) of the purposes for which the images may be used by the Samaj. If in some instances at large events this is not possible, parents/guardians have the right to object to the use of images by the Samaj.

Concluding the context of this policy, the Samaj informs all members and non-members taking part in Samaj Events and/or activities that they may be photographed, filmed, videoed or otherwise captured in image form. Where possible and practical to do so, the Samaj seeks written consent to image capture. Where this is not possible for practical reasons (such as large events, timescales etc.), unless members and/or non-members express objections are received, a member attending an event and/or activity organised by the Samaj are deemed to have given their consent by attending or remaining at the event. Any queries or complaints should be raised with the Event Co-ordinator/Trustees/Samaj Officers in the first instance.